

**TEN DAY NOTICE**

**SUBSEQUENT PRESENTATION OF AN APPROVED COURSE**

(WA 10 Day 1-2017)

**Instructions:**

Submit this form to insedu@oic.wa.gov if the presentation is within the next **3 months** and will be available in Washington.

Use this form to submit a **new** notice or to **change** or **cancel** a previous notice before the presentation date.

You can enter up-to three presentation dates for this course.

*This is not an approval request so you will not receive a reply.*

New notice: **[ ]**  Change previous notice: **[ ]**  Cancel previous notice: **[ ]**  (Select one)

Provider number:

Approved instruction method: Classroom **[ ]** or Webinar **[ ]** (Select one)

Course number:       (Enter only one course number)

Date of class:       Class start time:       Class end time:

Date of class:       Class start time:       Class end time:

Date of class:       Class start time:       Class end time:

Classroom location. Building name and address:

**or**

Webinar log-in instructions: