

ACA Enrollment Data Call Instructions

The following data is to be submitted to the OIC monthly beginning in November 2018 for enrollment as of the last day of the prior month. The first survey data will be due November 20th and will report **individual and small group** enrollment as of October 31, 2018. OIC anticipates collecting this data through June 2018 (the last report will be due June 15th covering those enrolled as of May 31, 2019).

What data is the subject of the survey?

We are requesting enrollment data for metal level and catastrophic individual plans written either inside or outside the Washington Health Benefit Exchange. This data includes students that reside outside the state. We are asking those reporting to use an enrollment definition that is consistent with the “covered lives” definition used when filing quarterly and year end enrollment reports with NAIC.

What data will be covered in each submission?

Enrollment data for each metal level (including the catastrophic plan level) is being requested by gender, age band and county. The age bands are for enrollees under 19 years of age, 19-25, 26-34, 35-44, 45-54, 55-64 and those 65 and older.

What data will be collected?

A template is attached showing the data elements which include: Company Name, NAIC Code, Multistate Plan indicator, Inside/Outside Exchange Indicator, Metal Level, Gender, and Age Bands by enrollment for the 39 counties or outside the state.

A category has been added for inside the exchange enrollees to gauge how many are receiving an Advance Premium Tax Credit (APTC) and how many enrollees are in the cost-sharing reduction plans; this addition is due to the switch in premium aggregation to the insurance carriers.

A related question on the tab labeled “Additional Individual Question” regarding the payment status of enrollees in the individual market. This question is to assist the OIC in understanding how many enrollees are in each respective payment/grace period status.

Are there any other instructions?

This office is asking for the aggregated information for each metal plan. For example, your company may have multiple Silver plan offerings but we are asking that the enrollment data be aggregated for all Silver plans marketed inside the Exchange. Additionally, we are asking for the same aggregated

Silver plan enrollment for enrollees outside the Exchange. If you are submitting information for more than one company, we ask that each company be on its own worksheet.

Small group data should be reported on the “small group” tab of the workbook. The information requested and instructions are basically the same as those for individual coverage. Small group data only includes data from the community rated small group market.

Other situations should be discussed with the primary OIC contact, Candice Myrum, prior to submission.

Data submission information is also located at:

<http://insurance.wa.gov/for-insurers/data-calls-reporting/special-data-calls/>

Where do we submit the templates?

Templates are to be sent to: DataCall@oic.wa.gov

Questions?

Call Candice Myrum (360-725-7056) or email your question to candicem@oic.wa.gov