



INSURANCE FAIR CONDUCT ACT 20 DAY NOTIFICATION SHEET

Attn: Office of the Insurance Commissioner Insurance Fair Conduct Act Claim Notification Office Support Unit P.O. Box 40255 Olympia, WA 98504-0255	Submitted by: Name: _____ Law Office: _____ Address _____ _____ Phone _____ Email _____ Date _____
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If you want to sue your insurance company under the Insurance Fair Conduct Act:

- ✓ Complete and submit this 20 day notification sheet stating your intent and its basis to:
 - the insurance company, and
 - the Office of Insurance Commissioner (OIC) – *no other documents are required to be submitted with your 20 day notice to the OIC. Any additional supporting documents received will not be retained.*
- ✓ All information provided to the OIC becomes subject to the Public Records Act. Please do not include any personal or confidential information such as medical records/information, social security numbers, banking information, driver’s license information, etc. as we do not use it.
- ✓ Notice may be provided by regular mail, registered mail, or certified mail with return receipt requested. Allow three business days for mailing and an additional 20 days before filing your lawsuit.

Insurance Company: _____

First Party Claimant: _____

Line of Insurance: _____

Basis for claim:

- WAC 284-30-330, "Specific Unfair Claims Settlement Practices Defined";
- WAC 284-30-350, "Misrepresentation of Policy Provisions";
- WAC 284-30-360, "Failure to Acknowledge Pertinent Communications";
- WAC 284-30-370, "Standards for Prompt Investigation of Claims";
- WAC 284-30-380, "Standards for Prompt, Fair and Equitable Settlements Applicable to All Insurers";
- An unfair claims settlement practice rule adopted and codified in chapter 284-30 of the Washington Administrative Code by the insurance commissioner intending to implement the Insurer Fair Claims Act; or
- RCW 48.30._____ for unreasonably denying a claim for coverage or payment of benefits under the Insurance Fair Conduct Act.
- Other: _____