

Year 4: K-12 School District Employee Health Benefits Data Collection Project - Project Schedule

	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16
Planning	Project Planning															
Datacall Prep & Execution			Datacall Preparation: <i>Amendments to spreadsheets, instructions, database, OIC application, data validations</i>		Datacall Execution: <i>Final versions of spreadsheets, instructions, database, OIC application, data validations</i>											
District Engagement			Initial Engagement		Data Call		Collect, Process and Load Data				Wrap-up					
			WSIPC Engagement				Ongoing district support by phone and email. Pre-recorded Webinar.									
Carrier Engagement			Initial Engagement		Data Call		Collect, Process and Load Data				Wrap-up					
Report and Exhibit Preparation																
													Draft Y4 Report V1 - Outline	Draft Y4 Report V2 - with interim content	Draft Y4 Report V3 & exhibits	Final Y4 Report & Exhibits
Data Quality Assurance												Data Quality Assurance				Final Version of Production Data to OIC and JLARC