

K-12 School District Employee Health Data and Information Collection Agreement

State of Washington Office of Insurance Commissioner and Treinen Associates, Inc

BACKGROUND

Section 4 of ESSB 5940 (2012), requires school districts and their benefit providers to annually submit information and data regarding the school districts' employee health benefits for the prior calendar year to the Office of the Insurance Commissioner. (RCW 28A.400.275) The term "benefit providers" is defined as "*...insurers, third party claims administrators, direct providers of employee fringe benefits, health maintenance organizations, health care service contractors, and the Washington State Health Care Authority (HCA) or any plan offered by the HCA.*"

The information and data that must be provided to the OIC pursuant to subsection (2) of RCW 28A.400.275 includes information for each health plan regarding total premium expenses, total claims expenses, claims reserves, plan administrative expenses – including compensation paid to brokers, innovative features, total number of employees and dependents, and premium contributions by districts and employees. The required reporting also includes "*Data necessary for school districts to more effectively and competitively manage and procure health insurance plans for employees*", which must include: summary of benefit packages offered to employees, aggregated employee and dependent demographic information, total claim payments by benefit package, including inpatient facility, outpatient facility, physician, and pharmacy claims paid, plus a listing of large claims.

In addition, school districts and their benefit providers are required by subsection (3) of RCW 28A.400.275 to annually report to the OIC on their health insurance-related efforts and achievements to: "*Significantly reduce administrative costs for school districts; Improve customer service; Reduce differential plan premium rates between employee only and family health plan premiums; and Protect access to coverage for part-time K-12 employees.*"

Subsection (4) of RCW 28A.400.275 provides "*The information and data shall be submitted in a format and according to a schedule established by the [OIC] under [RCW 48.02.210]...*"

Subsection (3) of RCW 48.02.210 provides: "*The commissioner shall collect data from school districts or their benefit providers to fulfill the requirements of this section. The commissioner may adopt rules necessary to implement the data submission requirements under this section and RCW 28A.400.275, including, but not limited to, the format, timing of data reporting, data elements, data standards, instructions, definitions, and data sources.*"

Subsection (8) of RCW 48.02.210 provides: "*The [OIC] may enter into one or more personal services contracts with third-party contractors to provide services necessary to accomplish the [OIC] responsibilities under this act.*"

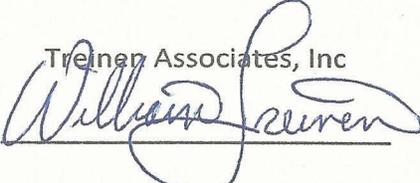
Section 1.2 of RFQQ No 2013.07 identified several data collection activities under RCW 28A.400.275 that the OIC intended to have carried out by a contractor, under the direction of the OIC. On September 11, 2012 the OIC entered into Contract PS 2013.18 to retain the services of Treinen Associates, Inc. to carry out some or all of the data collection activities under RCW 28A.400.275. The "General Terms and Conditions" section of the contract included requirements regarding Confidentiality/Safeguarding of Information, Copyright Provisions, and Privacy protections for personal information.

AUTHORIZATION FOR TREINEN ASSOCIATES, INC. TO COLLECT DATA ON BEHALF OF THE OFFICE OF INSURANCE COMMISSIONER (OIC)

Pursuant to the authority conferred under RCW 48.02.210 and RCW 28A.400.275, and consistent with the terms and conditions of RFQQ No 2013.07 and Contract PS 2013.18, the Office of the Insurance Commissioner (OIC) authorizes Treinen Associates, Inc., to collect employee health benefit plan information and data from public school districts in Washington State, and from the school district "benefit providers", including health carriers, on behalf of the OIC.

The information and data collected by Treinen Associates, Inc. may only be used for the purposes of preparing the annual report required of the OIC by RCW 48.02.210. The information and data may not be use used by Treinen Associates, Inc. for any other purpose and may not be shared with any other entities without prior written approval from the OIC.

Treinen Associates, Inc. will comply with all federal and state laws, and the terms and conditions of RFQQ No 2013.07, regarding the confidentiality and security of the information and data collected on behalf of the OIC pursuant to Contract PS 2013.18.

Treinen Associates, Inc

Signature

William Treinen

Printed Name

2/5/2013

Date

Office of the Insurance Commissioner


Signature

Brendan Williams

Printed Name

1/15/2012

Date