

DOCUMENTS REQUIRED FOR ADMISSION  
DOMESTIC HEALTH MAINTENANCE ORGANIZATIONS  
CHAPTER [48.46 RCW](#), CHAPTER [284-43 WAC](#)

1. [Solicitation Permit Application](#) – [RCW 48.06.040](#). This is the first submission. Once approval is received the following application can be submitted.
2. UCAA Primary Application: [http://www.naic.org/industry\\_ucaa.htm](http://www.naic.org/industry_ucaa.htm)

Include the following in addition to the UCAA application per [RCW 48.46.030](#).

- A description of the geographic areas and the population groups to be served and the size and composition of the anticipated enrollee population;
- A copy of each type of health maintenance agreement to be issued to enrolled participants;
- A schedule of all proposed rates of reimbursement to contracting health care facilities or providers, if any, and a schedule of the proposed charges for enrollee coverage for health care services, accompanied by data relevant to the formulation of such schedules;
- A description of the proposed method and schedule for soliciting enrollment in the applicant health maintenance organization and the basis of compensation for such solicitation services;
- A copy of the solicitation document to be distributed to all prospective enrolled participants in connection with any solicitation;
- A detailed description of the enrollee complaint system as provided by [RCW 48.46.100](#);
- A detailed description of the procedures and programs to be implemented to assure that the health care services delivered to enrolled participants will be of professional quality;
- A detailed description of procedures to be implemented to meet the requirements to protect against insolvency in [RCW 48.46.245](#);
- Documentation that the health maintenance organization has an initial net worth of at least three million dollars and shall thereafter maintain the minimum net worth required under [RCW 48.46.235](#);
- Creation of funded reserve per [RCW 48.46.240](#);
- A fee of \$100 per [RCW 48.46.140](#)